

OFFICE OF THE COMMISSIONER, EXCISE, ENTT. & LUXURY TAX
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
L&N BLOCK, VIKAS BHAWAN, IP RSTATE NEW DELHI
(HCR BRANCH)

No. F. 2(87)/Ex/HCR/Renewal/2022-23/Pt. II/478-482

Dated: 05-08-2022

CIRCULAR

Subject: Renewal of License in form of L-15/L-15F and L-16/L-16F for the year 2022-23.

1. In pursuance of order No. F.No.9 (Policy/Extn/Excise/Ex/2021-22/1939 dated 01.08.2022, the Competent Authority has approved as under-
 - (i) To revert to the previous regime of excise duty based policy (as was prevalent before 17.11.2021) with effect from 01st September, 2022; and
 - (ii) To take following actions, as a one-time measure:
 - a. Licenses granted under L-38 category (which was not available under the previous excise regime) are allowed to continue till their expiry with efflux of time, subject to compliance of terms and conditions of the licenses, and timely payment of applicable fees and dues;
 - b. Licenses given for Hotel, Club and Restaurant (HCR) segment (viz. L-15; L-16; L-17; L-19; L-20; L-21; L-28; L-29), with effect from 01.09.2022 would be deemed to have been given under the Excise Policy applicable prior to 17.11.2021, till their expiry with efflux of time, subject to all statutory compliances including the terms and conditions of the licences, and timely payment of applicable fees and dues.
 - (iii) The licence fee and dues, as applicable, should be recovered in advance from such licensees.
2. It has been decided by the Competent Authority to renew all existing L-15/L-15F and L-16/L-16F for a period of 6 months from 01.09.2022 to 28.02.2023 on payment of proportionate license fee ON OR BEFORE 31.08.2022 for the said period of 6 months subject to the following conditions:
 - A. All the licensees of L-15/L-15F and L-16/L-16F, are hereby directed to submit their application for renewal of license online by accessing their account in ESCIMS portal through their I.D. and password along with the applicable license renewal fee for the period of 6 months i.e. from 01.09.2022 to 28.02.2023 by providing the requisite information and payment of renewal license fee on or before 31.08.2022.
 - B. The Licensee should ensure that the licenced premises remains in his legal possession during the currency of licence as required under section 13 (1) (f) of the Delhi Excise Act, 2009.

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C. As per the Notification No. F.12(4)/Fin(Rev-I)/15-16/dsvi/587 dated 22.07.2015 issued by Finance Department, GNCT of Delhi to increase license fees at the rate of 10 % per annum and accordingly the revised license fee for the period 01.09.2022 to 28.02.2023 will be levied on proportionate basis for the period of 6 months on the fee structure as given below:

I. FEE STRUCTURE FOR L-15/L-15F LICENSES (Rounded off to Next Rupee)

No. of Rooms in Hotel/Guest House /Motels	License fee for Excise year 2022-23	Fee for Foreign Liquor	Total License Fee Including Indian and Foreign Liquor	Applicable Licence fee for the period of 6 months w.e.f. 01.09.2022 to 28.02.2023	Applicable Licence fee Including Indian and Foreign Liquor for the period of 6 months w.e.f. 01.09.2022 to 28.02.2023
	A	B	C = (A+B)	D =(A*6/12)	E= (C*6/12)
Hotel having upto 25 rooms	160771	16078	176849	80386	88425
Hotel having 26 to 50 rooms	214359	21436	235795	107180	117898
Hotel having 51 to 100 rooms	428717	42872	471589	214359	235795
Hotel having 101 to 200 rooms	643077	64308	707385	321539	353693
Hotel having 201 to 300 rooms	857435	85744	943179	428718	471590
Hotel having 301 to 400 rooms	1071795	107180	1178975	535898	589488
Hotel having rooms 401 and above	1286154	128616	1414770	643077	707385

II. FEE STRUCTURE FOR L-16/L-16F LICENSES Upto 75 Seat Covers (Rounded off to Next Rupee)

Star Category of Hotel	License fee for Excise year 2022-23	Fee for Foreign Liquor	Total License Fee Including Indian and Foreign Liquor	Applicable Licence fee for the period of 6 months w.e.f. 01.09.2022 to 28.02.2023	Applicable Licence fee Including Indian and Foreign Liquor for the period of 6 months w.e.f. 01.09.2022 to 28.02.2023
	A	B	C = (A+B)	D =(A*6/12)	E= (C*6/12)
Above 5 Star	1929231	192924	2122155	964616	1061078
5 Star	1607692	160770	1768462	803846	884231
4 Star	1339744	133974	1473718	669872	736859
3 Star	1232564	123257	1355821	616282	677911
2 Star	1125385	112539	1237924	562693	618962
1 Star	911026	91103	1002129	455513	501065
Budget Hotel	857435	85744	943179	428718	471590
(i)Deluxe	1500512	150052	1650564	750256	825282
(ii)First Class	1286154	128616	1414770	643077	707385

III. FEE STRUCTURE FOR L-16/L-16F LICENSES Above 75 Seat Covers (Rounded off to Next Rupee)

Star Category of Hotel	License fee for Excise year 2022-23	Fee for Foreign Liquor	Total License Fee Including Indian and Foreign Liquor	Applicable Licence fee for the period of 6 months w.e.f. 01.09.2022 to 28.02.2023	Applicable Licence fee Including Indian and Foreign Liquor for the period of 6 months w.e.f. 01.09.2022 to 28.02.2023
	A	B	C = (A+B)	D =(A*6/12)	E= (C*6/12)
Above 5 Star	2572306	257231	2829537	1286153	1414769
5 Star	2250769	225077	2475846	1125385	1237923
4 Star	1822051	182206	2004257	911026	1002129
3 Star	1714871	171488	1886359	857436	943180
2 Star	1554102	155411	1709513	777051	854757
1 Star	1339744	133975	1473719	669872	736860
Budget Hotel	1178975	117898	1296873	589488	648437
(i)Deluxe	1929231	192924	2122155	964616	1061078
(ii)First Class	1714871	171488	1886359	857436	943180

D. The Motel already classified by, Govt. of India, Ministry of Tourism, shall pay license fee on the basis of that classification until their reclassification.

E. 24X7 SCHEME:

“Fee for service of liquor round the clock for 4 Star hotels, 5 Star hotels, 5 Star Deluxe and above category hotels and Motels (Deluxe) shall be additional 50% of the basic annual licence fee of that particular restaurant”

F. All the Five Star & above Category hotels who have already taken permission for opening one or more L-16/L-16F unit, round the clock (24X7) have to apply for the permission afresh for the next Licensing Year. The scheme is open to all the Hotels classified under Four Star, Five Star and Five Star Deluxe and above Category.

G. The Department reserves the right to review the license fee and in case the same is increased, the licensee shall be liable to pay the increased amount within the stipulated time period failing which the Department shall have the right to stop the transport permit of the unit or take any other suitable action.

H. There will be no separate workflow for approval of Hotel Renewal ARN. After the payment is successful, the status of the Renewal ARN will change to “Deemed Renewed”.

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- The following message will be shown to Hotel Licensee post successful payment of Renewal fee -

"Your License has been deemed renewed for the Excise Year <Excise Year Value>, subject to verification of Additional Details as per Department's Requirement. Please fill and complete the 'Provide Additional Details' form by going to the following link: License → Provide Additional Details."

- Also post successful payment of Renewal Fee, Hotel Licensee will be able to download the deemed Renewed License copy by going to the following link: License → Print Letters.

Besides above, the existing licensees are required to fill and complete the 'Provide Additional Details' form by going to the following link: License → Provide Additional Details."

I. The following documents will be mandatory to be uploaded by Hotel Licensees in 'Provide Additional Details' in addition to affidavit form which will have to be filled and completed by the Hotel Licensees as part of the 'Provide Additional Details' functionality by 30th November 2022:

1. Copy of Insurance against Fire & Natural Hazard.
2. Fire NOC.
3. In addition to above noted two documents, the application under ARN 'provide additional details' can only be submitted on ESCIMS portal once the licensee upload copies of licences issued by Concerned departments for previous financial year, e.g. if the licensee is applying for renewal of excise licence for the year 2022-2023 for the period of 6 Months, i.e. 01.09.2022 to 28.02.2023, they should upload copy of licenses issued by concerned department (**viz. copy of Health & Trade, Eating House License from DCP (L), copy of FSSAI license, copy of Lodging House Certificate from Police Authority**) for the year 2022-23. Although this ARN of 'provide additional details' shall have no effect on renewal of licence, but transport permit (TP) of the licensees shall be made subject to submission of said ARN of 'provide additional details' the date of which has been fixed for 30th November 2022.
4. All HCR Licensees are mandated to display warning signage board of Anti Drugs Campaign inside their premises at entrance/visible or respectable place.


J. In case Licensee, who has made renewal payment successfully, does not submit 'Provide Additional Details' application by 30th November 2022, a batch process will run on 30th November 2022 at 11:30pm, which will check and mark the licensee status as STOP TP. To re-activate the license:

- For Licensee's who have made renewal payment successfully- Such licensees will have to login and apply for provide additional details. When the provide additional details application gets approved by Department, the License will get enabled.
- For Licensee's who have not made renewal payment - Such licensees will have to make License Renewal payment first and then apply for provide additional details. When the provide additional details application gets approved by Department, The License will get enabled.

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K. All applications for renewal with license fee must be submitted online **ON OR BEFORE 31st August 2022**. The licensee should submit renewal application with fee by due date accessing their account in ESCIMS portal through their I.D. and password alongwith the acceptance of Declaration.

This issues with the prior approval of the Competent Authority.


(PRADEEP TAYAL)
ASSISTANT COMMISSIONER (EXCISE)

No. F. 2(87)/Ex/HCR/Renewal/2022-23/Pt. file | 478-482

Dated: 05.08.2022

Copy for compliance:

All the licenses in form of L-15/L-15F and L-16/L-16F.

Copy for information to:

1. PS to the Commissioner (Excise), GNCT of Delhi.
2. PA to Deputy Commissioner (Excise), GNCT of Delhi.
3. Project Incharge, TCS to upload the circular on ESCIMS web-site and also to update the license fee accordingly. He is further directed to send the e.mail/SMS/Pop up to the licensee (10 days in advance) who will link documents of fire/insurance (which are going to be expired).
4. The System Analyst, Computer Branch to upload the notice on the official web-site.
5. Guard File.


(PRADEEP TAYAL)
ASSISTANT COMMISSIONER (EXCISE)