

**OFFICE OF THE COMMISSIONER, EXCISE, ENT. & LUXURY TAX
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
L&N BLOCK, VIKAS BHAWAN, IP RSTATE NEW DELHI
(HCR BRANCH)**

No. F2(87)/Ex/HCR/Part file/2022-23/3140-3143

Dated: 21.03.2024

CIRCULAR

Subject: Renewal of License in form of L-15/L-15F and L16/L16F for period w.e.f. 01.04.2024 to 31.03.2025.

1. It has been decided by the Competent Authority to renew all existing L15/L-15F and L-16/L-16F, for the period w.e.f. 01.03.2024 to 31.03.2025 on payment of applicable license fee **On OR BEFORE 31.03.2024** for the said period subject to the following term & conditions:
 - a. All the licensees of L15/L-15F and L-16/L-16F, are hereby directed to submit their application for renewal of license online by accessing their account in ESCIMS portal through their I.D. and password along with the applicable license renewal fee for the period w.e.f. 01.03.2024 to 31.03.2025 by providing requisite information and payment of renewal license fee on or before 31.03.2024.
 - b. The Licensee should ensure that the licensed premises remains in his legal possession during the currency of license as required under section 13 (1) (f) of the Delhi Excise Act, 2009.
 - c. As per the Notification No. F.12(4)/Fin(Rev-I)/15-16/dsvi/587 dated 22.07.2015 issued by Finance Department, GNCT of Delhi to increase license fees at the rate of 10 % per annum and accordingly the revised license fee for the period 01.03.2024 to 31.03.2025 will be levied for the period of 12 months on the fee structure as given below:

(i) FEE STRUCTURE FOR L-15/L-15F LICENSES (Rounded off to Next Rupee)

SEAT COVERS	License fee for Excise year 2023-24 for Indian Liquor	Fee for Foreign Liquor for 2023-24	Total License Fee Including Indian and Foreign Liquor 2023-24	license fee for FY 2024-25 after 10% increase for Indian Liquor	license fee for FY 2024-25 after 10% increase for foreign Liquor	Total License Fee Including Indian and Foreign Liquor for 2024-25
	A	B	C = (A+B)	D=(A*110%)	E=(B*110/100)	F=(D+E)
Hotel having upto 25 rooms	176848	17686	194534	194533	19455	213988
Hotel having 26 to 50 rooms	235795	23580	259375	259375	25938	285313
Hotel having 51 to 100 rooms	471589	47159	518748	518748	51875	570623
Hotel having 101 to 200 rooms	707385	70739	778124	778124	77813	855937
Hotel having 201 to 300 rooms	943179	94318	1037497	1037497	103750	1141247
Hotel having 301 to 400 rooms	1178975	117898	1296873	1296873	129688	1426561
Hotel having rooms 401 and above	1414770	141478	1556248	1556247	155626	1711873

(M)

(ii) FEE STRUCTURE FOR L-16/L-16F LICENSES Upto 75 Seat Covers (Rounded off to Next Rupee)

SEAT COVERS	License fee for Excise year 2023-24 for Indian Liquor	Fee for Foreign Liquor for 2023-24	Total License Fee Including Indian and Foreign Liquor 2023-24	license fee for FY 2024-25 after 10% increase for Indian Liquor	license fee for FY 2024-25 after 10% increase for foreign Liquor	Total License Fee Including Indian and Foreign Liquor for 2024-25
	A	B	C = (A+B)	D=(A*110%)	E=(B*110/100)	F=(D+E)
Above5 Star	2122154	212216	2334370	2334369	233438	2567807
5 Star	1768461	176847	1945308	1945307	194532	2139839
4 Star	1473718	147371	1621089	1621090	162108	1783198
3 Star	1355820	135583	1491403	1491402	149141	1640543
2 Star	1237924	123793	1361717	1361716	136172	1497888
1 Star	1002129	100213	1102342	1102342	110234	1212576
Budget Hotel	943179	94318	1037497	1037497	103750	1141247
(i)Deluxe	1650563	165057	1815620	1815619	181563	1997182
(ii)First Class	1414769	141478	1556247	1556246	155626	1711872

(iii) FEE STRUCTURE FOR L-16/L-16F LICENSES Above 75 Seat Covers (Rounded off to Next Rupee)

SEAT COVERS	License fee for Excise year 2023-24 for Indian Liquor	Fee for Foreign Liquor for 2023-24	Total License Fee Including Indian and Foreign Liquor 2023-24	license fee for FY 2024-25 after 10% increase for Indian Liquor	license fee for FY 2024-25 after 10% increase for foreign Liquor	Total License Fee Including Indian and Foreign Liquor for 2024-25
	A	B	C = (A+B)	D=(A*110%)	E=(B*110/100)	F=(D+E)
Above5 Star	2829537	282954	3112491	3112491	311249	3423740
5 Star	2475846	247585	2723431	2723431	272344	2995775
4 Star	2004256	200427	2204683	2204682	220470	2425152
3 Star	1886358	188637	2074995	2074994	207501	2282495
2 Star	1709512	170952	1880464	1880463	188047	2068510
1 Star	1473718	147373	1621091	1621090	162110	1783200
Budget Hotel	1296873	129688	1426561	1426560	142657	1569217
(i)Deluxe	2122154	212216	2334370	2334369	233438	2567807
(ii)First Class	1886358	188637	2074995	2074994	207501	2282495

D. The Motel already classified by, Govt. of India, Ministry of Tourism, shall pay license fee on the basis of that classification until their reclassification.

E. 24X7 SCHEME:

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"Fee for service of liquor round the clock for 4 Star hotels, 5 Star hotels, 5 Star Deluxe and above category hotels and Motels (Deluxe) shall be additional 50% of the basic annual licence fee of that particular restaurant"

- F. All the Five Star & above Category hotels who have already taken permission for opening one or more L-16/L-16F unit, round the clock (24X7) have to apply for the permission afresh for the next Licensing Year. The scheme is open to all the Hotels classified under Four Star, Five Star and Five Star Deluxe and above Category.
- G. The Department reserves the right to review the license fee and in case the same is increased, the licensee shall be liable to pay the increased amount within the stipulated time period failing which the Department shall have the right to stop the transport permit of the unit or take any other suitable action.
- H. There will be no separate workflow for approval of Hotel Renewal ARN. After the payment is successful, the status of the Renewal ARN will change to "Deemed Renewed".
- The following message will be shown to Hotel Licensee post successful payment of Renewal fee
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 - "Your License has been deemed renewed for the Excise Year <Excise Year Value>, subject to verification of Additional Details as per Department's Requirement. Please fill and complete the 'Provide Additional Details' form by going to the following link: License → Provide Additional Details."
 - Also post successful payment of Renewal Fee, Hotel Licensee will be able to download the deemed Renewed License copy by going to the following link: License → Print Letters.
- I. The following documents will be mandatory to be uploaded by Hotel Licensees in 'Provide Additional Details' in addition to affidavit form which will have to be filled and completed by the Hotel Licensees as part of the 'Provide Additional Details' functionality:
1. Copy of Insurance against Fire & Natural Hazard.
 2. Fire NOC.
 3. In addition to above noted two documents, the application under ARN 'provide additional details' can only be submitted on ESCIMS portal once the licensee upload copies of licences issued by Concerned departments for previous financial year, e.g. if the licensee is applying for renewal of excise licence for the year 2024-2025 for the period of 12 Months, i.e. 01.04.2024 to 31.03.2025, they should upload copy of licenses issued by concerned department (**viz. copy of Health & Trade, Eating House License from DCP (L), copy of FSSAI license, copy of Lodging House Certificate from Police Authority**) for the year 2024-25. Although this ARN of 'provide additional details' shall have no effect on renewal of licence, but transport permit (TP) of the licensees shall be made subject to submission of said ARN of 'provide additional details'.
 4. All HCR Licensees are mandated to **display warning signage board of Anti Drugs Campaign inside their premises at entrance/visible or respective place.**
- J. All Licensees are required to submit mandatory linked licenses in provide additional details link available at ESCIMS portal mandatorily failing which TP will be stopped.

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1. For Licensee's who have made renewal payment successfully- Such licensees will have to login and apply for provide additional details. When they provide additional details application gets approved by Department, the License will get enabled.
 2. For Licensee's who have not made renewal payment - Such licensees will have to make License Renewal payment first and then apply for provide additional details. When they provide additional details application gets approved by Department, The License will get enabled.
- K. All applications for renewal with license fee must be submitted online **ON OR BEFORE 31st March 2024.** The licensee should submit renewal application with fee by due date accessing their account in ESCIMS portal through their I.D. and password alongwith the acceptance of Declaration.

This issues with the prior approval of the Competent Authority.


(NEELAM VENKATACHALAM)
ASSISTANT COMMISSIONER (HCR)

No. F2(87)/Ex/HCR/Part file/2022-23/3140-43
Copy for compliance:

Dated: 21.03.2024

All the licenses in form of L15/L-15F and L-16/L-16F.

Copy for information to:

1. PS to the Commissioner (Excise), GNCT of Delhi.
2. PA to Deputy Commissioner (Excise), GNCT of Delhi.
3. Jt. Director (IT) to upload the circular on ESCIMS web-site and also to update the license fee accordingly. He is further requested to send the e-mail/SMS/Pop up to the licensee (30 days prior to expiry of link licenses) who will link documents (which are going to be expired).
4. Guard File.


(NEELAM VENKATACHALAM)
ASSISTANT COMMISSIONER (HCR)