**OFFICE OF THE COMMISSIONER, EXCISE, ENTT. & LUXURY TAX**
**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**
**L&N BLOCK, VIKAS BHAWAN, IP RSTATE NEW DELHI**
**(HCR BRANCH)**

**No. F. 2(87)/Ex/HCR/Renewal/2022-23/ 1461** **Dated: 24/03/2023**

**CIRCULAR**

**Subject: Renewal of License in form of L-15/L-15F and L-16/L-16F for the period w.e.f. 01.04.2023 to 30.09.2023.**

1. It has been decided by the Competent Authority to renew all existing L-15/L-15F and L-16/L-16F for the period w.e.f. 01.04.2023 to 30.09.2023 on payment of proportionate license fee ON OR BEFORE 31.03.2023 for the said period subject to the following conditions:

A. All the licensees of L-15/L-15F and L-16/L-16F, are hereby directed to submit their application for renewal of license online by accessing their account in ESCIMS portal through their I.D. and password along with the applicable license renewal fee for the period w.e.f. 01.04.2023 to 30.09.2023 by providing the requisite information and payment of renewal license fee on or before 31.03.2023.

B. The Licensee should ensure that the licensed premises remains in his legal possession during the currency of licence as required under section 13 (1) (f) of the Delhi Excise Act, 2009.

C. As per the Notifications No. F 12 (4)/Fin (Rev-I)/15-16/dsvi/587 dated 22.07.2015 issued by Finance Department, GNCT of Delhi to increase license fees at the rate of 10% per annum and accordingly the revised license fee for the period w.e.f. 01.04.2023 to 30.09.2023 will be levied on proportionate basis for the period w.e.f. 01.04.2023 to 30.09.2023 on the fee structure as given below:

I. **FEE STRUCTURE FOR L-15/L-15F LICENSES (Rounded off to Next Rupee)**

| SEAT COVERS | License fee for Excise year 2022-23 for Indian Liquor | Fee for Foreign Liqour | Total License Fee Including Indian and Foreign Liquor | license fee for FY 2023-24 after 10% increase for Indian Liquor | license fee for FY 2023-24 after 10% increase for foreign Liquor | Total License Fee Including Indian and Foreign Liquor for FY 2023-24 | Propionate License fee for 06 months w.e.f. 01.04.2023 to 30.09.2023 for Indian liquor | Fee for Foreign Liqour after 10% increase w.e.f. 01.04.2023 to 30.09.2023 | Propionate License fee for 06 months w.e.f. 01.04.2023 to 30.09.2023 for Indian and Foreign Liquor. |
|---|---|---|---|---|---|---|---|---|---|
| | A | B | C = (A+B) | D=(A*110%) | E=(B*110/100) | F=(D+E) | I=(D*6/12) | J=(E*6/12) | K=(I+J) |
| Hotel having upto 25 rooms | 160771 | 16078 | 176849 | 176848 | 17686 | 194534 | 88424 | 8843 | 97267 |
| Hotel having 26 to 50 rooms | 214359 | 21436 | 235795 | 235795 | 23580 | 259375 | 117898 | 11790 | 129688 |
| Hotel having 51 to 100 rooms | 428717 | 42872 | 471589 | 471589 | 47159 | 518748 | 235795 | 23580 | 259375 |
| Hotel having 101 to 200 rooms | 643077 | 64308 | 707385 | 707385 | 70739 | 778124 | 353693 | 35370 | 389063 |
| Hotel having 201 to 300 rooms | 857435 | 85744 | 943179 | 943179 | 94318 | 1037497 | 471590 | 47159 | 518749 |
| Hotel having 301 to 400 rooms | 1071795 | 107180 | 1178975 | 1178975 | 117898 | 1296873 | 589488 | 58949 | 648437 |
| Hotel having rooms 401 and above | 1286154 | 128616 | 1414770 | 1414769 | 141478 | 1556247 | 707385 | 70739 | 778124 |

II. **FEE STRUCTURE FOR L-16/L-16F LICENSES Upto 75 Seat Covers (Rounded off to Next Rupee)**

| SEAT COVERS | License fee for Excise year 2022-23 for Indian Liquor | Fee for Foreign Liqour | Total License Fee Including Indian and Foreign Liquor | license fee for FY 2023-24 after 10% increase for Indian Liquor | license fee for FY 2023-24 after 10% increase for foreign Liquor | Total License Fee Including Indian and Foreign Liquor for FY 2023-24 | Proptionate License fee for 06 months w.e.f. 01.04.2023 to 30.09.2023 for indian liquor | Fee for Foreign Liqour after 10% Increase w.e.f. 01.04.2023 to 30.09.2023 | Proptionate License fee for 06 months w.e.f. 01.04.2023 to 30.09.2023 for Indian and Foregien Liquor. |
|---|---|---|---|---|---|---|---|---|---|
| | A | B | C = (A+B) | D=(A*110%) | E=(B*110/100) | F=(D+E) | I=(D*6/12) | J=(E*6/12) | K=(I+J) |
| Above5 Star | 1929231 | 192924 | 2122155 | 2122154 | 212216 | 2334370 | 1061077 | 106108 | 1167185 |
| 5 Star | 1607692 | 160770 | 1768462 | 1768461 | 176847 | 1945308 | 884231 | 88424 | 972655 |
| 4 Star | 1339744 | 133974 | 1473718 | 1473718 | 147371 | 1621089 | 736859 | 73686 | 810545 |
| 3 Star | 1232564 | 123257 | 1355821 | 1355820 | 135583 | 1491403 | 677910 | 67792 | 745702 |
| 2 Star | 1125385 | 112539 | 1237924 | 1237924 | 123793 | 1361717 | 618962 | 61897 | 680859 |
| 1 Star | 911026 | 91103 | 1002129 | 1002129 | 100213 | 1102342 | 501065 | 50107 | 551172 |
| Budget Hotel | 857435 | 85744 | 943179 | 943179 | 94318 | 1037497 | 471590 | 47159 | 518749 |
| (i)Deluxe | 1500512 | 150052 | 1650564 | 1650563 | 165057 | 1815620 | 825282 | 82529 | 907811 |
| (ii)First Class | 1286154 | 128616 | 1414770 | 1414769 | 141478 | 1556247 | 707385 | 70739 | 778124 |

II. **FEE STRUCTURE FOR L-16/L-16F LICENSES Above 75 Seat Covers (Rounded off to Next Rupee)**

| SEAT COVERS | License fee for Excise year 2022-23 for Indian Liquor | Fee for Foreign Liqour | Total License Fee Including Indian and Foreign Liquor | license fee for FY 2023-24 after 10% increase for indian Liquor | license fee for FY 2023-24 after 10% increase for foreign Liquor | Total License Fee Including Indian and Foreign Liquor for FY 2023-24 | Propionate License fee for 06 months w.e.f. 01.04.2023 to 30.09.2023 for Indian liquor | Fee for Foreign Liquor after 10% increase w.e.f. 01.04.2023 to 30.09.2023 | Propionate License fee for 06 months w.e.f. 01.04.2023 to 30.09.2023 for Indian and Foreign Liquor. |
|---|---|---|---|---|---|---|---|---|---|
| | A | B | C = (A+B) | D=(A*110%) | E=(B*110/100) | F=(D+E) | I=(D*6/12) | J=(E*6/12) | K=(I+J) |
| Above5 Star | 2572306 | 257231 | 2829537 | 2829537 | 282954 | 3112491 | 1414769 | 141477 | 1556246 |
| 5 Star | 2250769 | 225077 | 2475846 | 2475846 | 247585 | 2723431 | 1237923 | 123793 | 1361716 |
| 4 Star | 1822051 | 182206 | 2004257 | 2004256 | 200427 | 2204683 | 1002128 | 100214 | 1102342 |
| 3 Star | 1714871 | 171488 | 1886359 | 1886358 | 188637 | 2074995 | 943179 | 94319 | 1037498 |
| 2 Star | 1554102 | 155411 | 1709513 | 1709512 | 170952 | 1880464 | 854756 | 85476 | 940232 |
| 1 Star | 1339744 | 133975 | 1473719 | 1473718 | 147373 | 1621091 | 736859 | 73687 | 810546 |
| Budget Hotel | 1178975 | 117898 | 1296873 | 1296873 | 129688 | 1426561 | 648437 | 64844 | 713281 |
| (i)Deluxe | 1929231 | 192924 | 2122155 | 2122154 | 212216 | 2334370 | 1061077 | 106108 | 1167185 |
| (ii)First Class | 1714871 | 171488 | 1886359 | 1886358 | 188637 | 2074995 | 943179 | 94319 | 1037498 |

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D. The Motel already classified by, Govt. of India, Ministry of Tourism, shall pay license fee on the basis of that classification until their reclassification.

E. **24X7 SCHEME:**

**"Fee for service of liquor round the clock for 4 Star hotels, 5 Star hotels, 5 Star Deluxe and above category hotels and Motels (Deluxe) shall be additional 50% of the basic annual licence fee of that particular restaurant"**

F. All the Five Star & above Category hotels who have already taken permission for opening one or more L-16/L-16F unit, round the clock (24X7) have to apply for the permission afresh for the next Licensing Year. The scheme is open to all the Hotels classified under Four Star, Five Star and Five Star Deluxe and above Category.

G. The Department reserves the right to review the license fee and in case the same is increased, the licensee shall be liable to pay the increased amount within the stipulated time period failing which the Department shall have the right to stop the transport permit of the unit or take any other suitable action.

H. There will be no separate workflow for approval of Hotel Renewal ARN. After the payment is successful, the status of the Renewal ARN will change to "Deemed Renewed".

*The following message will be shown to Hotel Licensee post successful payment of Renewal fee -*

*"Your License has been deemed renewed for the Excise Year <Excise Year Value>, subject to verification of Additional Details as per Department's Requirement. Please fill and complete the 'Provide Additional Details' form by going to the following link: License → Provide Additional Details."*

*Also post successful payment of Renewal Fee, Hotel Licensee will be able to download the deemed Renewed License copy by going to the following link: License → Print Letters.*

*Besides above, the existing licensees are required to fill and complete the 'Provide Additional Details' form by going to the following link: License → Provide Additional Details."*

I. The following documents will be mandatory to be uploaded by Hotel Licensees in 'Provide Additional Details' in addition to affidavit form which will have to be filled and completed by the Hotel Licensees as part of the 'Provide Additional Details' functionality:

1. Copy of Insurance against Fire & Natural Hazard.
2. Fire NOC (mandatory for the licensees with gross floor area of more than 90 sqmtrs. as per clarification given by Chief Fire Officer vide letter dated 13.03.2019).
3. The application under ARN 'provide additional details' can only be submitted on ESCIMS portal once the licensee upload copies of licences issued by Concerned departments for previous financial year, e.g. if the licensee is applying for renewal of excise licence for the year 2023-2024 for the **period w.e.f. 01.04.2023 to 30.09.2023**, they should upload copy of licenses issued by concerned department (viz. **copy of Health & Trade, Eating House License from DCP (L), copy of FSSAI license, copy of Lodging House Certificate from Police**

(3)

Authority) for the year 2023-24. Although this ARN of 'provide additional details' shall have no effect on renewal of licence, but transport permit (TP) of the licensees shall be made subject to submission of said ARN of 'provide additional details'.

4. All HCR Licensees are mandated to display warning signage board of Anti Drugs Campaign inside their premises at entrance/visible or respectable place.

J. All Licensees are required to submit mandatory linked licenses in provide additional details link available at ESCIMS portal mandatorily failing which TP will be stopped.

1. For Licensee's who have made renewal payment successfully- Such licensees will have to login and apply for provide additional details. When the provide additional details application gets approved by Department, the License will get enabled.
2. For Licensee's who have not made renewal payment - Such licensees will have to make License Renewal payment first and then apply for provide additional details. When the provide additional details application gets approved by Department, The License will get enabled.

K. All applications for renewal with license fee must be submitted online **ON OR BEFORE 31st March 2023**. The licensee should submit renewal application with fee by due date accessing their account in ESCIMS portal through their I.D. and password alongwith the acceptance of Declaration.

This issues with the prior approval of the Competent Authority.

**(PIYUSH ARUN ROHANKAR, DANICS)**
**ASSISTANT COMMISSIONER (EXCISE)**

**No. F. 2(87)/Ex/HCR/Renewal/2022-23/** 1461

**Dated:** 24/03/2023

Copy for compliance:

**All the licenses in form of L-15/L-15F and L-16/L-16F.**

**Copy for information to:**

1. PS to the Commissioner (Excise), GNCT of Delhi.
2. PA to Deputy Commissioner (Excise), GNCT of Delhi.
3. Project Incharge, TCS to upload the circular on ESCIMS web-site and also to update the license fee accordingly. He is further directed to send the e.mail/SMS/Pop up to the licensee (10 days in advance) who will link documents of fire/insurance (which are going to be expired).
4. The System Analyst, Computer Branch to upload the notice on the official web-site.
5. Guard File.

**(PIYUSH ARUN ROHANKAR, DANICS)**
**ASSISTANT COMMISSIONER (EXCISE)**