

**OFFICE OF THE COMMISSIONER, EXCISE, ENTT. & LUXURY TAX  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
L&N BLOCK, VIKAS BHAWAN, IP RSTATE NEW DELHI**

No. F. 2(82)/Ex/R/2018-19/581

Dated: 26/3/19

**CIRCULAR**

Your attention is invited to the Circular dated 07.02.2019 issued regarding renewal of licenses granted in form L-15/L-15F, L-16/L-16F, L-17/L-17F, L-18/L-18F, L-19/L-19F, L-28/L-28F and L-29/L-29F, for 'on' premises service of liquor, wherein concerned licensees were required to fill and complete the 'Provide Additional Details' form and were mandated to upload the following documents:

1. Copy of Insurance against Fire & Natural Hazard.
2. Fire NOC (mandatory for 50 seat covers and above).

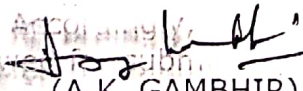
However, it has been informed by link departments that the facility of non-submission of licences issued by link department at the time of renewal of licence has been used inappropriately by the licensees and they are not even applying for renewal of licences issued by link departments, viz. Delhi Police, MCD, Tourism etc.

This lapse on part of the licensee has been viewed very seriously. Accordingly, it has been decided that the ARN of 'provide additional details' shall be allowed for submission after the licensees uploads the following mandated documents:

1. Copy of valid NOC from fire Department (for  $\geq 50$  seat covers).
2. Copy of valid Insurance against fire & natural hazards.
3. Copy of certificate of registration for eating house licence to DCP (Licensing) duly renewed upto 31.03.2019 and copy of application submitted for renewal of the same for the excise year 2019-2020.
4. Copy of Health & Trade licence issued by NDMC/MCD/Airport Health Org. duly renewed upto 31.03.2019 and copy of application submitted for renewal of the same for the excise year 2019-2020.
5. Copy of valid license issued by FSSAI.
6. Copy of valid certificate from Department of Tourism, Govt. of NCT of Delhi or Govt. of India as the case may be.
7. Copy of licence for lodging house from DCP (Licensing) duly renewed upto 31.03.2019 and copy of application submitted for renewal of the same for the excise year 2019-2020 (only for L-15 licence)

'Non-submission of 'provide additional details' ARN before 15.04.2019 shall lead to stoppage of Transport Permits for the defaulters.

This issues with prior approval of competent authority.

  
(A.K. GAMBHIR)  
ASSTT. COMMISSIONER (HCR)

**All licensees concerned of Hotels/Clubs/Restaurants.**

Copy to:

1. Sr. System Analyst, Department of Excise, Entt. & Luxury Taxes, Govt. of NCT of Delhi: with the request to upload on ESCIMS portal.
2. Manager (TCS), Excise Deptt., GNCT of Delhi for strict compliance.